

**Delaware Health Resources Board
Meeting Minutes
Thursday, February 28, 2019 2:30 PM
Delaware Technical Community College (Deltech Terry Campus)
Corporate Training Center Conference Rooms 400 A&B
100 Campus Drive
Dover, Delaware 19901**

Board Members Present: Chair Brett Fallon, Dennis Klima, Ted Becker, Mark Thompson, Yrene Waldron, John Walsh, Edwin Barlow, Lynn Fahey, Leighann Hinkle, Vincent Lobo, D.O., Julia O'Hanlon, Carolyn Morris

Board Members Absent: Michael Hackendorn

Staff Present: Latoya Wright, Elisabeth Scheneman and Joanna Suder

Call to Order and Welcome:

The Chair welcomed the Board members and called the meeting to order at 2:36 p.m.

Action

November 19, 2018 Meeting Minutes

The meeting minutes were reviewed. There was a motion made to approve the minutes. There was a voice vote, three abstentions, no opposing. Motion carried.

Action

January 24, 2019 Meeting Minutes

The meeting minutes were reviewed. There was a motion made to approve the minutes. There was a voice vote, four abstentions, no opposing. Motion carried.

Upcoming Items before the Board

Notice of Intent Exceptional Care for Children pediatric skilled nursing facility, 20 bed pediatric nursing building

Exceptional Care for Children submitted a Notice of Intent in February to add 20 pediatric skilled nursing beds to their existing facility. This will be known as the "Bridge Unit". It will be approximately 14,000 square feet. These new pediatric beds will employ a young adult theme designed to maximize independence, individual development and decision-making skills with activities and events that are developmentally aged appropriate. This unit will facilitate a safe transition to adult care providers. The capital expenditure is \$7.5 million. The anticipated filing date of the application is March.

Meadowwood Certificate of Public Review 20 bed expansion Presentation

MeadowWood submitted an application in January to add 20 new psychiatric beds to their current facility in New Castle. The capital expenditure is \$5 million. The public notice was sent out on February 22, 2019. The CEO, Felicia Risick provided a PowerPoint presentation to the Board detailing the 20 bed proposal. Acadia Healthcare purchased Meadowwood in 2011. Meadowwood

is currently licensed for 100 beds and sits on 10 acres of property. They are committed to serving adults, senior adults and adolescents with mental illness and substance abuse disorders. Meadowwood provides treatment in the most compassionate, caring and professional manner. Meadowwood is currently at capacity.

Ten percent of the admissions come from downstate. Meadowwood is requesting to expand by 20 beds. The expansion will be minimally disruptive. It is only a renovation of an existing administrative space. The goal of the expansion is to create better flexibility for three different units: adult psychiatric, substance abuse/co-occurring and adolescent. As with the last expansion, the new space would be an extension of a unit that is attached to three different contiguous “swing areas,” thus affording the ability to adjust the bed capacity at three different juncture points.

Meadowwood’s presentation can be found on the Delaware Health Resource’s Board website at the following link: <https://dhss.delaware.gov/dhss/dhcc/hrb/dhrbhome.html>, and clicking on Meeting Presentations.

There was a discussion surrounding the patients that are diverted to other facilities that Meadowwood would not be able to serve. It was stated there are a diverse group of patients that are deflected to include highly forensic patients or patients that are medically complex in which Meadowwood does not have the proper equipment to treat them.

Action-Other Business

The Birth Center Holistic Women’s Healthcare Certificate of Public Review one year progress update

On January 25, 2018, the Board approved the Birth Center Holistic Women’s Healthcare’s application to relocate their birthing center to a new location in Newark. The Birth Center moved into the new location on December 8 and 9 and began seeing new patients on December 10th. There was no further discussion for this update. There was a motion made to deem sufficient progress has been made since the Board granted the approval of the Birth Center’s project. There was a voice vote, no abstentions, no opposing. Motion carried.

Dover Behavioral Health Certificate of Public Review one year progress update

On February 15, 2018, the Board approved Dover Behavioral’s application to expand their facility by 16 beds. Dover Behavioral provided a written progress update with the following highlights:

- The 16 beds were officially operational on May 1, 2018.
- The beds were opened in two phases: 8 beds in May 2018 and 8 beds in June 2018 with the total of 16 beds at full capacity in June 2018.

There was a motion made to deem sufficient progress has been made since the Board granted the approval of the Dover Behavioral project. There was a voice vote, no abstentions, no opposing. Motion carried.

Nationwide skilled nursing facility Certificate of Public Review one year progress update

On November 16, 2017, the Board approved Nationwide’s application to construct a skilled nursing facility in Milford DE on the Bayhealth Memorial Hospital property. Nationwide provided a written progress update with the following highlights:

- Nationwide has worked with the City of Milford to modify its comprehensive plan.
- Rezoning of property was approved on July 23, 2018.
- Nationwide engaged an architectural firm, engineering firm and Drinker Biddle to provide expertise.
- The current schedule calls for Nationwide to close on the property in the first quarter of 2019 and it is Nationwide's hope that necessary renovations for the skilled nursing facility will begin soon,
- The application stated construction approximately February –April 2019, with full occupancy August 2021.

There was a motion made to deem sufficient progress has been made since the Board granted the approval of the Nationwide project. There was a voice vote, no abstentions, no opposing. Motion carried.

Christiana Care Structural Laboratory Certificate of Public Review one year progress update

At the November 19, 2018 HRB meeting the Board voted to request further clarification regarding the reason for the delay in the schedule of implementation for the structural laboratory. Christiana Care has provided a written progress update with the following reasons for the delay:

- As the initial design phase of the project progressed, Christiana Care realized the combination of the many pieces of equipment required in the room with their electrical and ventilation needs warranted greater coordination.
- Christiana Care decided to purchase a prefabricated modular ceiling. This required an extraordinary amount of front end planning and coordination.
- Bidding contractors requested additional time to explore the ramifications to their subcontractors as they prepared their bids
- Based on the information provided in the report and in accordance to 16 Del C. § 9307, Christiana Care respectfully request an extension of the Certificate of Public Review for the project until June 30, 2019. Christiana Care is happy to supply additional information including interim status updates to the Board if required.

There was a motion made to deem sufficient progress has been made since the Board granted the approval of the Christiana Care structural lab project. There was a voice vote, no abstentions, no opposing. Motion carried.

Christiana Care Preventive Medicine and Rehab Institute (PMRI) Certificate of Public Review one year progress update

On January 25, 2018, the Board approved Christiana Care's application to renovate their preventive medicine and Rehab (PMRI) facility. Christiana Care provided a written progress update for your review with the following highlights:

- The progress report details the PMRI project's budget.
- The PMRI renovation project is currently on schedule and construction is complete. Appendix A of the progress report provides the original implementation schedule from the application.
- Certificate of Occupancy was given early December. The building reopened on December 18, 2018.

There was a motion made to deem sufficient progress has been made since the Board granted the approval of the Christiana Care PMRI project. There was a voice vote, no abstentions, no opposing. Motion carried.

Christiana Care Health Care Center (HCCC) Certificate of Public Review one year progress update

On January 25, 2018, the Board approved Christiana Care's application to renovate their Health Care Center facility. Christiana Care provided a written progress update for your review with the following highlights:

- The progress report details the Health Care Center project's budget.
- Certificate of Occupancy has been granted.
- On January 14, 2019, Christiana Care provided further clarification via email to staff confirming that the construction areas on the 1st floor will go live on 1/21 and 1/28.

There was a motion made to deem sufficient progress has been made since the Board granted the approval of the Christiana Care HCCC project. There was a voice vote, no abstentions, no opposing. Motion carried.

Christiana Care Kitchen Renovation Project update

At the August 2015 Health Resources Board meeting, the Board voted to exempt Christiana's Care's kitchen renovation project of \$9.2 million from the Certificate of Public Review process because the project was necessary for maintaining the physical structure of the facility and not related to direct patient care in accordance to 16 *Del. C.* § 9304 (2). The Board requested that Christiana Care provide a progress status update every six months until completion of the renovation project. The update has been provided for review.

Highlights of the report are as follows:

- The project is currently in Phase 6 (of 6).
- All phases of the kitchen project are complete.
- The final work is cleanup work in surrounding areas that were used as temporary space during construction
- The project is anticipated to be fully complete by March of 2019.
- The Budget for the project is as follows:

As of February 7, 2019

	Budget	Expenditures
Construction	\$6,870,000	\$5,388,208
Kitchen Equipment	\$2,250,000	\$1,881,912
FF&E	\$45,000	\$45,000
Miscellaneous	\$35,000	\$13,162
Total	\$9,200,000	\$7,328,282

The Christiana Care kitchen project did not require a vote because the project was exempted from the Certificate of Public review process.

Public Comment

There was no public comment

Adjourn

The meeting adjourned at 3:30 p.m.

Next Meeting

TBD

Public Meeting Attendees

Elizabeth Lewes	Hamilton Goodman Partners
Felicia Risick	Meadowood
Russel Larson	Byrd Group
Alex Sydnor	Beebe Healthcare
Meg Williams	DH A
Kristine Gjonpali	Christiana Care
Siobhan Hawthorne	Christiana Care